

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD
JUNE 11, 2013

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, June 11, 2013 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Eileen Crawford	Jason Aronoff	Nancy O'Donnell
Sheila Ginnane	Jeanne Phillips	

Also attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries and invited guest, Katie Burd, Kenmore resident and newly appointed Trustee for Buffalo and Erie County Public Library Board.

APPROVAL/CHANGES TO AGENDA:

- Under "Unfinished Business" add "water leaks at the Kenilworth Library". Motion made by Sheila Ginnane to accept agenda with above addition and seconded by Eileen Crawford. Motion passed.

ADOPTION OF MINUTES OF THE MAY 14, 2013 MEETING:

- Motion made by Eileen Crawford to accept the minutes of May 14, 2013 as written. Motion seconded by Sheila Ginnane and passed.

REPORT OF THE CO-CHAIR:

- Jason Aronoff led a brief discussion on the future of library facilities north of Sheridan Drive

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore:	May 2012: 26,165	May 2013: 24,138	-7.7%
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Kenilworth:	May 2012: 8,006	May 2013: 7,53	-5.9%
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Foot Traffic:

Kenmore:	May 2012: 14,735	May 2013: 13,688	-7.1%
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Kenilworth:	May 2012: 4,851	May 2013: 2,519	-48.1%
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Programs – Kenilworth Branch Manager Amy Christman facilitated the monthly **Adult Book Discussion Group** at the Kenilworth Branch on May 1st. There were 6 in attendance. Librarian Wanda Collins from the Central Library Children’s Programming Team presented **Preschool Story Hour** at the Kenmore Branch on May 2nd, May 9th, and May 16th with 55 children and 43 adults for a total of 98 in attendance. The Falk School visited the Kenilworth Branch on May 2nd, May 7th, May 14th, May 21st, May 23rd, May 28th, May 29th and May 31st with 30 children and 12 adults for a total of 42 in attendance. Kenmore Branch Librarian Nicole Bermingham presented **Toddler Time for 2s Storytime** on May 3rd, May 10th, May 17th, May 24th and May 31st with 71 children and 50 adults for a total of 121 in attendance. The Kenmore United Methodist Nursery School visited the Kenmore Branch on May 7th with 13 children and 3 adults for a total of 16 in attendance. The children listened to stories and helped their teacher choose books to check out. Kenilworth Branch Manager Amy Christman presented her **Adult Monthly Journal Group** meeting at the Kenmore Branch on May 7th with a total of 6 in attendance. Northmore Nursery School visited the Kenmore Branch on May 13th with 18 children and 5 adults for a total of 23 in attendance. Kenmore Branch Manager Susan Makowski read stories and talked about the library to the children. Kenmore Branch Librarian Nicole Bermingham presented the **Kenmore Book Club for Kids** for children ages 9-12 on May 18th to discuss Frindle by Andrew Clements. There were 5 in attendance. Kenmore Branch Librarians Nicole Bermingham and Jill Jablonski presented the **Battle of the Books** meetings on May 23rd and May 30th at the Kenmore Branch with 30 children in attendance. The Central Library Cybertrain staff presented the **Introduction to Facebook** Adult Computer class at the Kenilworth Branch on May 28th with a total of 7 in attendance.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Zonta Club of Kenmore’s Installation Banquet** held at the Risotta Ristorante on Maple Road in Amherst, NY on May 15th. Dorinda became a member of the Zonta Club of Kenmore.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Post-It Note Paloozza** Committee Meeting held at the Hamburg Public Library on May 22nd.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Zonta Club of Kenmore's Academic Awards Dinner** on May 22nd, held at the Wnywood of Kenmore, an assisted living facility.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Public Library Administrator's Certificate Program (PLACP)** class at the Central Library on June 3rd and June 4th.

Town of Tonawanda Public Library Director Dorinda Darden attended the **Zonta Club of Kenmore's Service Awards Dinner** on June 5th, held at the Wnywood of Kenmore, an assisted living facility.

Board games, video games and a Nintendo Wii were purchased for the Town of Tonawanda Public Library. These will be used at the Kenmore Branch starting June 25th for the **Teen Gaming** program.

On May 21st, Kenilworth Branch Cleaner Josephine Saltal discovered one of the lower panels in the window near the front entrance was broken. The window was measured for new glass.

On May 24th, new public workstation computers were installed at the Kenilworth Branch by the Central Library Information Technology staff.

Bill Busch from Busch Cleaning Services cleaned the carpets in both the public and staff areas at the Kenilworth Branch and the Kenmore Branch on May 25th.

After the toilet in the public restroom backed up numerous times in each week for a number of weeks, a new toilet was installed at the Kenilworth Branch. This seems to have been the solution needed, and there have been no back-ups since the installation.

The Kenmore Branch had an Emergency closing on June 4th due to fumes from the elevator. The Fire Department, Otis Elevator Company and Rich Ford from the Youth, Parks and Recreation Department were notified. It was determined that the motor starter needed to be repaired. The elevator was repaired on June 6th.

Dorinda Darden announced that volunteers are needed for the Battle of the Books on August 3, 2013 in the morning.

UNFINISHED BUSINESS:

- On June 5th. Mike Farrell from Frey Electric notified Dorinda Darden that the light fixtures have arrived and they will begin installing them in the Kenmore Library soon
- Eileen Crawford led a brief discussion re: a candidate for the Kenmore-Town of Tonawanda Library Board. Candidate's resume was reviewed and Nancy O'Donnell made a motion that this candidate is recommended as a new trustee. The motion was seconded by Sheila Ginnane and passed. This information will be passed to the Kenmore-Town of Tonawanda town board for review.
- The roof at the Kenilworth Library continues to leak. Eileen Crawford discussed this situation with John Bargnesi, Town Board Member, and he will investigate the possibility of securing funds from the Community Development fund to either patch or replace the roof.

NEW BUSINESS:

- Dorinda Darden presented the contract from the Buffalo and Erie County Public Library System for review. This contract reads the same as it did in January of 2013 but was extended until the present. A vote was taken for approval of this contract with 5 votes in favor and 0 nays.
- Dorinda Darden announced that the Hug Your Library program for Kenmore-Town of Tonawanda libraries would be held on June 27 at 6:30 pm. She encouraged everyone to attend and show his or her support.

ADJOURNMENT:

- Motion made by Eileen Crawford to adjourn and seconded by Nancy O'Donnell. Motion passed and meeting was adjourned at 8:07 pm.

The next regularly scheduled board meeting will be held on Tuesday July 9, 2013 at 7 pm.